

C O N F I D E N T I A L

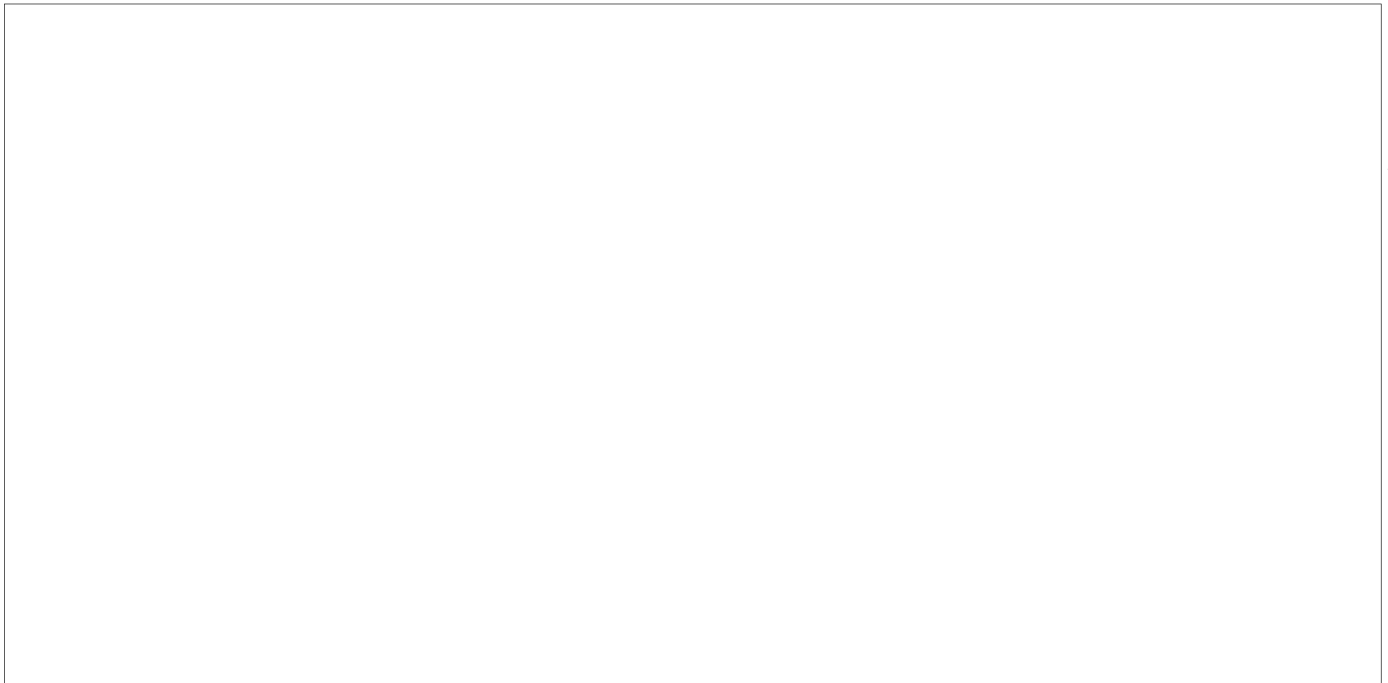
PROCUREMENT MANAGEMENT STAFF, OL
WEEKLY REPORT
Week Ending 6 September 1988

1. Status of Tasks Assigned by Senior Management:

2. Major Events That Have Occurred During the Preceding Week:

25X1 a. [] represented the Industrial Review
25X1 Panel meeting on 1 September 1988. Six cases were presented for
25X1 discussion and disposition. []

25X1 b. [] reports that due to an extremely busy
25X1 yearend and a shortage of CONIF personnel, former CONIF employees,
25X1 [] have been temporarily assigned to
25X1 CONIF to assist with yearend processing. [] currently
assigned to Office of SIGINT Operations, is also providing
assistance when possible. With this additional support we
anticipate no problem in meeting the agency's yearend closing dates.



25X1
✓
yes
↓
ED
Ninety land.
Out day us in
Weekly - pls tell
them to follow former
your folks dismissed.
CONFIDENTIAL OK

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SUBJECT: OL/PMS Weekly Report for the Period Ending 6 September 1988

25X1 f. [] is in the process of compiling Fiscal
Year 1989 training requests for procurement personnel. All
25X1 procurement training requests were due into OL/PMS by 1 September
1988. []

25X1 g. [] quickly responded to a request by
AC/ACG for several listings of procurement personnel contained in
the NOMAD Proco Database which is managed by OL/PMS. The listings
25X1 included the name, current assignment and the date of current
assignment for employees in grades 9, 10, 11, 13 and 14. [] *Nice*

25X1 h. [] is expected to return from Annual Leave on
25X1 Wednesday, 7 September. []

25X1 []

25X1 k. [] will replace [] as the Contract
25X1 Support Assistant effective 2 October. []

3. Upcoming Events

None

3. Management Activities and Concerns:

25X1 ~~OL/PMS will continue to keep management apprised of any
significant management activities and/or concerns as they arise.~~

Trip Report?

This will never appear again!

[]

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